

BOARD MEETING MINUTES

September 12, 2024
Hampton Inn
8068 Challis Road
Brighton, MI

CALL TO ORDER

The board meeting of the Michigan Health Endowment Fund was called to order at 1:00 pm by Chair Kathryn Boles.

ROLL CALL

A quorum was determined based on the presence of the following board members:

BOARD MEMBERS PRESENT

Kathryn Boles (via Zoom)
Michael Williams
Liz Boyd (via Zoom)
Zaineb Hussein
Gilda Jacobs
Leila Kello (via Zoom)
Henry Veenstra
Jimmy Womack

In addition, Health Fund staff and members of the public were present.

APPROVAL OF AGENDA

The agenda was approved without objection.

REVIEW AND APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETINGS

Mr. Veenstra moved to approve the minutes from the May 15, 2024 board meeting. Ms. Jacobs seconded. Motion passed 7-0.

PUBLIC COMMENT

There was no public comment.

CHAIR'S REPORT

Ms. Boles welcomed the board members and outlined the agenda for the meeting.

APPOINTMENTS OFFICE PRESENTATION

Joe Timmer, Appointment Specialist within the Governor's appointments office, presented an overview of the board member appointment process.

GRANTEE PRESENTATION

Dr. Mona Hanna and Luke Shaefer participated in a panel regarding Rx Kids. The board actively engaged with the panel following their presentations and expressed their appreciation for the program's work.

CEO REPORT

Mr. Hajra provided an update on Health Fund staff, 2025 strategic planning process, and upcoming conferences.

GOVERNANCE COMMITTEE

Mr. Williams proposed a recommendation from the Executive Committee for Ms. Chen-Zhang to serve as the treasurer. Mr. Williams moved to approve this motion and Mr. Veenstra seconded the motion.

The motion passed 7-0.

TREASURER'S REPORT

Mr. Veenstra reported that the annual audit has been completed and was presented at the Audit Committee. He noted that the audit report was clean. Staff have begun working on the tax return and anticipate a draft will be circulated to all board members on or before the November 2024 board meeting and prior to filing. The following motion was made by Mr. Veenstra and seconded by Mr. Williams.

RESOLVED, that the chairperson, treasurer, president/chief executive officer, and chief financial officer/chief operating officer of Michigan Health Endowment Fund (the "Fund") be, and they hereby are, authorized to execute and deliver on behalf of the Fund such printed resolutions as they shall determine to be necessary or desirable to establish depository banking resolutions with such financial institutions as they deem appropriate, which shall name the chairperson, treasurer, president/chief executive officer, and chief financial officer/chief operating officer as "Authorized Signers" on such depository bank account, and such resolutions, when executed and delivered, will be deemed to be adopted by the Board of Directors of the Fund as if set forth herein;

FURTHER RESOLVED, that any Authorized Signer may take for and on behalf of the Fund any of the following actions with respect to any such depository account: the signing (by facsimile or actual signature) of checks, drafts, acceptances and other instruments and orders for the payment or withdrawal of monies, credits, items and property at any time held by such depository for the account of the Fund and any transfers between Fund accounts, and such depository is hereby authorized to honor any and all thereof without inquiry as to the circumstances of the issue or the disposition of the proceeds thereof and without limit as to amount, provided such instruments and orders not effecting transfers between Fund accounts and in amounts over \$100,000 bear the signatures or approval of two Authorized Signers;

Name	Title
Kathryn Boles	Chairperson
Lynn Chen-Zhang	Treasurer
Neel Hajra	President/Chief Executive Officer
Sharon Karaboyas	Chief Financial Officer/Chief Operating Officer

The motion passed 7-0.

Ms. Karaboyas reported on July 2024 financial statements, financial dashboard, and investment performance.

GRANTMAKING COMMITTEE

Ms. Jacobs reported that the Grantmaking Committee met to review Behavioral Health proposals. The committee recommended 28 proposals totaling \$7,358,087. Mr. Womack moved to approve these grant recommendations; Mr. Williams seconded the motion.

Applicant	Project Title	Amount Recommended
Addiction Treatment Services Inc.	ATS Mobile Health Initiative: Empowering Rural Communities	\$196,000.00
Arab Community Center for Economic and Social Services	ACCESS Overdose Prevention Team	\$376,145.00
Bronson Health Foundation	Medication for Opioid Use Disorder (MOUD) Expansion	\$223,496.00
Blue Water Recovery & Outreach Center (BWROC), Inc.	St Clair County Recovery Treatment Court	\$142,830.00
Catholic Human Services, Inc.	Recovery Care in Emergency Services	\$302,416.00
City on a Hill Ministries	Addressing Mental Health Needs by Reducing Barriers to Care	\$111,716.00
CNS Healthcare	Zero Overdose Training Program	\$172,250.00
Common Ground	Behavioral Health Urgent Care	\$100,000.00
Flint Institute of Music	FIM Arts-Informed Therapy for Systems-Impacted Youth	\$91,547.00
Genesee County	Expanding the Reach of Mental Health Court in Genesee County	\$155,187.00
Jewish Family Services of Washtenaw County	Latinx Youth Empowerment Series (YES)! Model in Ypsilanti	\$72,000.00
Metro Solutions Inc.	Leadership for Mental Health Equity	\$250,000.00
Michigan Department of Health and Human Services	Certified Community Behavioral Health Center (CCBHC) Expanded Evaluation	\$499,720.00

Applicant	Project Title	Amount Recommended
Michigan Rural EMS Network	SHIFT: Driving a Culture of Support Phase 2	\$170,843.00
Michigan State University	Optimizing Care of Youth through Digitally Supported Partnerships in Schools	\$499,986.00
Mid-State Health Network	Predictive Data for Mental Health & Substance Use Disorders	\$300,000.00
MyMichigan Health Foundation	Adolescent Intensive Outpatient Program	\$230,625.00
New Hope Center for Grief Support	Expanding School-Based Grief Support	\$143,288.00
Northern Michigan Health Consortium	Integrating Capacity for Behavioral Health	\$499,750.00
Oakland Family Services	AI Integration in Day One Behavioral Health Program	\$181,100.00
Pine Rest Christian Mental Health Services	Pediatric Psychiatric Urgent Care Center Pilot	\$488,211.00
Ruth Ellis Center, Inc.	Increasing Family Support of LGBTQ2S+ Youth	\$154,500.00
Southwest Solutions, dba MiSide	NAVIGATE: A First Psychosis Experience Demonstration Project	\$370,800.00
Survivors of Suicide, Inc. dba Barb Smith Suicide Resource & Response Network	Community-Based Suicide Awareness & Intervention Training	\$90,000.00
The Corner Health Center	Community YouthWell Initiative	\$457,460.00
Trinity Health-Michigan d/b/a Trinity Health Ann Arbor Hospital	Hospital-Based Integrated Behavioral Health Telemedicine Hub	\$357,783.00
Volunteers of America Michigan	Veteran Sustained Success through Enhanced Behavioral Health	\$490,910.00
YWCA Kalamazoo	YWCA Kalamazoo CHW Project for Survivors	\$229,524.00

The motion passed 8-0.

Ms. Hussein reported that the Grantmaking Committee met to review the Nutrition & Healthy Lifestyles proposals. The committee recommended 28 proposals totaling \$7,059,412. Ms. Boyd moved to approve these grant recommendations; Mr. Williams seconded the motion.

Applicant	Project Title	Amount Recommended
Access of West Michigan	Building a Sustainable, Equitable Food System	\$220,000.00
Battle Creek Community Foundation (Lead Partner: Education and Economic Justice Coalition, a fiscally sponsored project of Encourage BC!)	Increased Food Security through Farmacy 2.0	\$288,000.00
City of Burton	Burton Trails System	\$353,224.00
City of Imlay City	Imlay City Pathway Extension Project	\$136,621.00
City of Onaway	Onaway M-68/M-33 Sidewalk Project	\$59,100.00
Corewell Health Foundation West Michigan	BeLatched: Advancing Black Breastfeeding	\$499,841.00
Detroit Parks Coalition	Youth Council to Promote Health and Park Participation	\$320,000.00
Early Childhood Investment Corporation	Increasing Utilization of a State Nutrition Program	\$320,293.00
Groundwork Center for Resilient Communities	Addressing Barriers to Distributing Fresh Food	\$499,976.00
Growing Hope	Building Generational Health and Health Equity in Ypsilanti	\$185,445.00
Inter-Tribal Council of Michigan	Food Farmacy Program in American Indian Communities	\$500,000.00
Iosco County Commission on Aging (Lead Partner: Tawas Wellness Warriors, Inc)	Empowering Wellness Through Nutrition, Fitness, & Community	\$106,750.00
Lakeshore Food Club	Regional Food Hub Creation	\$198,500.00
Mary Free Bed Rehabilitation Hospital Foundation	Breaking Barriers: Enhancing Access to Adaptive Sports	\$88,458.00
Michigan Department of Health and Human Services	Capacity Connect Initiative- Food and Nutrition	\$500,000.00
Michigan Farmers Market Association	Positioning Michigan Produce Prescription for Successful Medicaid Implementation	\$230,213.00
Michigan Health Improvement Alliance	Fresh Food Access for Improved Health in Northeast Michigan	\$284,870.00
Michigan Sustainable Business Forum	Doubling Food Donation in Michigan	\$188,300.00

Applicant	Project Title	Amount Recommended
Michigan Trails & Greenways Alliance	MI Trails: Explore. Connect. Thrive.	\$70,000.00
Missaukee Conservation District	ADA Trail Network and Natural Play Area for Education Center	\$76,128.00
Muskegon Area Intermediate School District	Creating Healthy Schools Muskegon County	\$342,221.00
National Kidney Foundation of Michigan	Michigan Farm-to-Pre-K Network	\$499,802.00
Onekama Township	Onekama Renewal Trail	\$100,800.00
Peninsula Township	Peninsula Township Non-Motorized Transportation Plan	\$51,000.00
The Regents of the University of Michigan	Sustaining the Interrupting Prolonged Sitting with ACTivity Program in Michigan Classrooms	\$499,870.00
Village of Central Lake	The Flyer - Central Lake to Bellaire Nonmotorized Trail	\$350,000.00
West Michigan Food Processing Association	Michigan Regional Food Systems Planning & Outreach	\$50,000.00
West Michigan Trails & Greenways Coalition	Southwest Michigan Trail Projects	\$40,000.00

The motion passed 8-0.

Ms. Hussein reported that the Grantmaking Committee met to review off-cycle Community Health and Capacity Building proposals. The committee recommended 3 proposals totaling \$249,525. Mr. Womack moved to approve these grant recommendations; Mr. Veenstra seconded the motion.

Applicant	Project Title	Amount Recommended
County of Kent	Kent County Health Equity Council	\$150,000.00
Nottawaseppi Huron Band of the Potawatomi	NHBP Healthcare Training Project	\$71,500.00
ShareCare of Leelanau, Inc.	Financial Development and Migration	\$28,025.00

The motion passed 8-0.

Ms. Sederberg presented the off-cycle Healthy Aging proposal, which was previously reviewed by the Grantmaking Committee. Ms. Jacobs moved to approve the grant recommendation for \$97,971; Mr. Williams seconded the motion.

Applicant	Project Title	Amount Recommended
Corewell Health Foundation Southeast Michigan	Medically Tailored Meals Extension	\$97,971.00

The motion passed 7-0.

Ms. Karaboyas reported that the Executive Committee recommended the following amendment to the Amendments to Grants Policy. Mr. Williams moved to approve the following recommendation: Mr. Womack seconded the motion.

In the normal course of a grant project, grantees may request changes to the terms of the grant agreement between the Health Fund and the grantee. This policy outlines the procedures to be followed by the Health Fund staff in the consideration of changes to grantee agreements.

The CEO, or their designee(s) shall be authorized to make changes to the terms of grantee agreements relating to the time period for the conduct of a grant, changes or reallocations of budgets, or decreases of overall grant awards, including the potential cancellation of a grant award. The CEO, or their designee(s), shall be authorized to reassign the grant to another qualified organization in the event the original grantee dissolves, merges, or is otherwise unable to complete the grant. For purposes of clarity, the CEO or their designee(s) may not increase a grant award nor change the purpose of a grant.

When granting extensions of time to complete a grant, the CEO or their designee shall be authorized to extend the term of a grant by no more than 12 months upon request by a grantee. Additional requests for extensions may also be considered, and in appropriate circumstances, granted. In accordance with the authorizing statute, under no circumstances should a grant exceed three years.

This policy shall be monitored and administered by the grantmaking committee. At each grantmaking committee meeting staff shall report verbally to the committee regarding grant agreement changes made pursuant to this policy.

The motion passed 8-0.

ADJOURNMENT

The meeting was adjourned at 2:56 pm.

Respectfully submitted,

Julie Skubik
Secretary of the meeting