

Michigan Health Endowment Fund  
Board Meeting  
February 13, 2020  
330 Marshall Street, Lansing, MI 48912

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Meeting Minutes

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**Call to order**

The board meeting of the Michigan Health Endowment Fund was called to order at 1:00 p.m. by Chairman Tim Damschroder.

**Roll call**

A quorum was determined based on the presence of the following board members:

**Board Members present**

Tim Damschroder (by phone)  
Lynn Alexander (by phone)  
Sue Jandernoa (by phone)  
Keith Pretty (by phone)  
Rob Fowler  
Michael Williams (by phone)  
Tina Reynolds  
Henry Veenstra (by phone)  
Zaineb Hussein (by phone)

**Others present**

Paul Hillegonds (by phone)  
Terry Gardner  
Julie Skubik (by phone)  
Duane Tarnacki (by phone)

**Approval of agenda:**

Chairman Damschroder asked if there were any comments regarding the agenda, which was approved without objection.

**Review and approval of the minutes from the previous meetings**

Board Member Pretty moved to approve the minutes from the November 14, 2019 board meeting. Board Member Jandernoa seconded. Motion passed nine to zero.

**Public Comment**

There was no public comment.

**Chairman's Report**

Chairman Damschroder welcomed new board member Zaineb Hussein. Chairman Damschroder discussed the timeline and commitment to the development of the upcoming strategic plan.

**CEO Report:**

Mr. Hillegonds reported that following the release of the Community Health Impact RFP, 278 concept papers had been received, and 154 full proposals subsequently submitted. He noted that the release of the Nutrition and Healthy Lifestyles and Behavioral Health RFPs are slated later in this first quarter of 2020. He thanked programs and evaluation staff for what was a successful Nutrition and Healthy Lifestyles convening for current grantees. He also praised the communications team for their creative reporting of the Health Fund's impact in 2019. He noted that a reception for board members and staff has been rescheduled for the May board meeting. He also reported on very positive meetings with MDDHS Director Robert Gordon and BCBSM CEO Dan Loepp.

### **Strategic Plan Update**

Mr. Gardner reported on the proposed timeline and activities for the strategic plan. Board members discussed plans for hiring a consultant to facilitate strategic planning meetings, and possible topics that could be included in the planning process.

### **Policy Update**

Janet Olszewski reported on the ongoing and completed Health Fund policy and other research projects. Her information included the status and timelines of the projects. Also discussed were proposed research projects for the upcoming year.

### **Investment Committee**

Mr. Pretty reviewed the yearend financial statements. He reported that the committee will be meeting with advisors in March to review the investment portfolio in preparation for receiving the 2020 contribution from Blue Cross Blue Shield of Michigan.

Next, Mr. Gardner described the resolution to release Medigap reserves related to the 2020 subsidy program. The following motion was made by Mr. Pretty and seconded by Mr. Williams:

WHEREAS, at the Health Fund's Board meeting held on January 23, 2017, the board designated \$17 million of its accumulated Spendable Account to be reserved and designated to the Health Fund's Medicare Supplemental Insurance Subsidy ("Medigap") program.

NOW, THEREFORE, BE IT RESOLVED that \$5,500,000 of the Medigap reserve be and it hereby is released from that restriction and made available so that the funds can be used in furtherance of the Medigap program for the 2020 calendar year.

The motion passed nine to zero.

### **Audit Committee**

Mr. Gardner reported that the 2019 audit is in process. The on-site fieldwork has been completed by George Johnson & Company. The auditors plan to formally present the audited financial statements and the results of their work at the next Audit Committee meeting.

### **Governance Committee**

Governance Committee Chairman Michael Williams reported that the committee met to discuss and revise the Health Fund's Conflict of Interest Policy. Duane Tarnacki explained the new disclosure policy. All board members will be asked to complete an updated annual Conflict of Interest survey.

### **Executive and Compensation Committee**

Chairman Damschroder asked Mr. Gardner to describe the proposed 2020 budget revisions and outline changes.

Board Member Fowler moved, and Mr. Pretty seconded, the following resolution:

RESOLVED, that the amended budget for 2020, as presented to the Board, be, and it hereby is, ratified, adopted and approved.

The motion passed nine to zero.

### **Election of Officers**

Mr. Fowler moved to nominate the following slate of officers. Mr. Williams seconded:

- Chair: Tim Damschroder
- Vice Chair: Lynn Alexander
- Treasurer: Keith Pretty
- Secretary: Sue Jandernoa

The motion passed nine to zero.

### **Appointment of Board Committees**

Mr. Williams moved to nominate the following board members to committees. Ms. Jandernoa seconded:

#### Executive and Compensation Committee

- Tim Damschroder - Chair
- Lynn Alexander - Vice Chair
- Keith Pretty - Treasurer
- Sue Jandernoa - Secretary

#### Grantmaking Committee – Behavioral Health, Healthy Aging, Special Projects and Emerging Ideas

- Sue Jandernoa-Chair
- Rob Fowler – Vice Chair
- Lynn Alexander
- Tim Damschroder
- Keith Pretty
- Tina Reynolds

#### Grantmaking Committee- Nutrition and Healthy Lifestyles and Community Health Impact

- Sue Jandernoa-Chair
- Rob Fowler- Vice Chair
- Michael Williams
- Henry Veenstra
- Tina Reynolds
- Zaineb Hussein

#### Governance Committee

- Michael Williams-Chair
- Henry Veenstra
- Tina Reynolds
- Zaineb Hussein

#### Investment and Audit Committees

- Keith Pretty-Chair
- Rob Fowler
- Tim Damschroder
- Jon Braeutigam (Investment only)

The motion passed nine to zero.

**Adjournment**

The meeting was adjourned at 2:43 p.m.

Respectfully submitted,

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Julie Skubik  
Secretary of the meeting